

**Committee:** Overview and Scrutiny Commission

**Date:** 30 April 2013

Agenda item: 13

Wards: All

**Subject:** Planning the Commission's 2013/14 work programme

Lead officer: Julia Regan, Head of Democracy Services

Lead member: Councillor Peter Southgate, Chair of the Overview and Scrutiny Commission

Forward Plan reference number: n/a

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**Recommendations:**

- A. That the Commission reviews its 2012/13 work programme, identifying what worked well, what worked less well and what the Commission would like to do differently next year;
  - B. That the Commission suggests items for inclusion in the 2013/14 work programme – both agenda items and potential task group review topics;
  - C. That the Commission agree agenda items for its meeting on 16 July 2013.
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**1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

- 1.1 To enable the Commission to plan its work programme for the forthcoming municipal year and, in particular, to agree agenda items for the first meeting of the municipal year.

**2. DETAILS**

Identifying issues for the 2013/14 work programme

- 2.1 The scrutiny officers are currently gathering suggestions for issues to scrutinise, either as Panel agenda items or task group reviews. Suggestions are being sought from members of the public, councillors and partner organisations including the police, NHS Sutton and Merton and Merton Voluntary Service Council. Other issues of public concern will be identified through the Annual Residents Survey. The council's departmental management teams have been consulted in order to identify forthcoming issues on which the Panel could contribute to the policymaking process.
- 2.2 The Commission is therefore invited to suggest items for inclusion in the 2013/14 work programme – both agenda items and potential task group review topics.

- 2.3 All the suggestions received will be discussed at the Commission's topic workshop on 21 May 2013. As in previous years, participants will be asked to prioritise the suggestions using criteria so that the issues chosen relate to:
- the Council's strategic priorities;
  - services that are underperforming;
  - issues of public interest or concern;
  - issues where scrutiny could make a difference.

#### Planning the first meeting of the 2013/14 municipal year

- 2.4 A note of the workshop discussion and draft work programme will be reported to the first meeting of the Commission in the new municipal year. The Commission will be requested to discuss this draft and agree any changes that it wishes to make.
- 2.5 In previous years the Commission has received presentations from the leader of the Council, the Chief Executive and the Borough Commander at this meeting. This provides an opportunity to consider their priorities and challenges for the year ahead, alongside the scrutiny work programme discussion. The Commission is asked to consider whether it wishes to have similar presentations this year.
- 2.6 The Commission is also asked to identify any other items that it wishes to include on the agenda for its 16 July meeting.

### **3. ALTERNATIVE OPTIONS**

- 3.1 The Overview and Scrutiny Commission can select topics for scrutiny review and for other scrutiny work as it sees fit, taking into account views and suggestions from officers, partner organisations and the public.

### **4. CONSULTATION UNDERTAKEN OR PROPOSED**

Scrutiny topic suggestions are being sought from members of the public, councillors, council officers and partner organisations including the police, NHS Sutton and Merton and Merton Voluntary Service Council.

### **5. FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**

- 5.1 None for the purposes of this report.

### **6. LEGAL AND STATUTORY IMPLICATIONS**

- 6.1 There are none specific to this report.

### **7. HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**

- 7.1 It is a fundamental aim of the scrutiny process to ensure that there is full and equal access to the democratic process through public involvement and engaging with local partners in scrutiny reviews. Furthermore, the outcomes of reviews are intended to benefit all sections of the local community.

**8. CRIME AND DISORDER IMPLICATIONS**

8.1 The Police and Justice Act 2006 requires every Council to have a scrutiny committee with the power to review or scrutinise decisions made, or other action taken by the Council and the other responsible authorities in the exercise of their crime and disorder functions. The other responsible authorities are the police, the police authority (Metropolitan Police Authority), the fire and rescue authority and the Primary Care Trust.

8.2 In Merton the responsible committee is the Overview and Scrutiny Commission.

8.3 Under the 2006 Act, the responsible committee is required to “meet to review or scrutinise decisions made, or action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, no less than once every twelve months”. In doing so, it may require the attendance of officers from the Council, the police and co-operating authorities.

**9. RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**

9.1 None relating to this report.

**10. APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**

10.1 None

**11. BACKGROUND PAPERS**

11.1 None